

**THE CITY OF EMMETT**  
**EMMETT WATER IMPROVEMENT PROJECT**  
**FULL APPLICATION ADDENDUM**  
**FOR AN IDAHO**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**

**Prepared By:**  
**Shawn Charters Consulting**

**March 5, 2010**

March 5, 2010

Mr. Donald Dietrich  
Idaho Department of Commerce  
P.O. Box 83720  
Boise, ID 83720-0093

Dear Mr. Dietrich:

On behalf of the City of Emmett, I am submitting the additional information for a full application for funding through the Idaho Community Development Block Grant Program. This proposal will assist the City in constructing improvements to their Water System.

As described in the letter dated February 1, 2010, the Department of Commerce requested that the City update our proposal and make sure we meet requirements of the CDBG program. Each item has been addressed and included in this document.

We would appreciate your consideration of our proposed project. If you have any questions, please don't hesitate to call me or Mr. Justin Walker with Keller & Associates Engineers.

Sincerely,

William Butticci  
Mayor

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**FINAL ADDENDUM  
to the  
CITY OF EMMETT WATER IMPROVEMENT PROJECT**

## **INTRODUCTION**

The following information is presented as a final addendum to the pre-application submitted by the City of Emmett on November 20, 2010.

Discussion items contained herein will address specific issues as requested on the Idaho Department of Commerce letter issued by Lane Packwood and dated February 1, 2010 regarding this project. Those questions will be re-stated in bold type followed by a short explanation and supported by attached documentation.

## **ADDENDUM CHECKLIST**

**Please provide us with a map of the survey area and verification from Commerce regarding the income survey.**

The Income survey was conducted on the residents within the City Limits of the City of Emmett. A copy of the survey boundary map is included in **Attachment A**.

**What is the effective date of the Citizen Participation Plan?**

The City of Emmett adopted the Citizen Participation Plan on November 15, 2000. A copy of the plan is included in **Attachment B**.

**Please submit the approval letter from DEQ.**

The City of Emmett conducted an RFP for Project Engineering Services. The City selected Keller and Associates Engineers for this project. Justin Walker and Larry Rupp are the engineers assigned to the City of Emmett. Keller and Associates was tasked with reviewing the Water Study conducted by Holladay Engineering. Upon review of the study, Keller and Associates suggested an alternative solution which the City of Emmett has chosen. Keller and Associates completed the Preliminary Engineering Report February 2010. The report has been sent to DEQ for approval. Please see **Attachment C** for a copy of the submittal letter and engineering report. Official DEQ approval will be forwarded upon receipt.

A copy of Keller & Associates Contract and rating and ranking sheets for Engineering Services is included in **Attachment D**.

**Please submit a funding approval letter from USDA Rural Development.**

The City of Emmett passed a \$2,777,000 bond. Heath Price with USDA Rural Development has been working with the City of Emmett to provide project funding. The City has submitted an Application to USDA Rural Development for loan and grant funding. USDA Rural Development anticipates providing the City of Emmett with loan and grant funding for the project. At this time USDA Rural Development is planning on funding the project with USDA RD funding (not stimulus) eliminating the need for Davis Bacon requirements. The official letter from USDA Rural Development on the status of funds is enclosed in **Attachment E**.

**We need documentation on the Grant Administrator Process:**

The City of Emmett issued an RFP for Grant Administration Services on August 31, 2009. Shawn Charters Consulting was selected to be the Grant Administrator on this project. Please see **Attachment F** for a copy of the RFP, list of Certified Grant Administrator's, Minutes of the selection and Selection Letter.

**.Addendum Checklist**  
Information and Documentation that is required  
to be submitted with the Addendum

✓ if completed.

- ☒ Cover letter, addressed to the department director.
- ☒ Submit an updated:
  - ☒ Application Information Page.
  - ☒ Budget Page with the approved line-items.
  - ☒ EAC Briefing Page.
  - ☒ Detailed Cost Analysis Page. Justify contingency percentages above 10%.
  - ☒ Project and Schedule Page. Re-examine the project schedule to ensure all actions, permits, winter shutdown, acquisition and reviews have been determined and scheduled. Schedules are evaluated and scored on how realistic they are. **NO CHANGES**
  - ☒ Design Professional Cost Estimate. The design professional must identify that estimates and plans are current.
- ☒ Provide written evidence of the community's ability to secure the local and other match committed to the project. This must be a letter or contract from the entity providing the match. If the community has passed a bond, provide a commitment letter from the purchasing entity which stipulates the date of purchase and purchase amount. **SEE LETTER FROM USDA RURAL DEVELOPMENT IN ATTACHMENT E.**

**Note:** Without this documentation, match will not be counted for project ranking.
- ☒ Provide documentation of clear title and the value of any property that has been purchased. **NO PROPERTY HAS OR WILL BE PURCHASED FOR THIS PROJECT**
- ☒ Provide pro forma or underwriting assessment by the lending agency on how rates were determined for a sewer and water system projects. Show the difference in the rate with ICDBG funding and without ICDBG funding. Clearly state whether or not the new rates have already been adopted. If they have not been adopted, include a timeline for implementing them. **SEE LETTER FROM THE CITY REGARDING FUNDING STATUS AND RATE ANALYSIS IN ATTACHMENT H.**
- ☐ Provide pro forma or underwriting assessment by the lending agency on how loan amounts were determined for a fire station or infrastructure to housing projects. **NA**

- ☒ Provide documentation that a Fair Housing Resolution has been adopted and publicly advertised before the addendum deadline of March 5, 2010. **THE CITY HAS APPROVED THE FAIR HOUSING RESOLUTION. THE SUMMARY WAS PUBLISHED MARCH 3, 2010. A COPY IS INCLUDED IN ATTACHMENT G. IN ADDITION TO THE FAIR HOUSING RESOLUTION THE CITY HAS PROCLAIMED APRIL AS FAIR HOUSING MONTH.**
- ☒ Identify in writing any changes to the project's scope of work from the original application.
- ☒ Answer the questions and provide documentation to the questions on the cover letter.

**ATTACHMENT A**  
**INCOME SURVEY MAP**  
**PROJECT MAPS**

**ATTACHMENT B**

**CITIZENS PARTICIPATION PLAN**

**ATTACHMENT C**  
**DEQ APPROVAL LETTER**

**ATTACHMENT D**

**KELLER & ASSOCIATES SELECTION AND CONTRACT**

**ATTACHMENT E**

**USDA APPROVAL LETTER**

**ATTACHMENT F**

**GRANT ADMINISTRATION SELECTION**

**ATTACHMENT G**  
**RESOLUTIONS**

**ATTACHMENT H**

**ADDITIONAL LETTERS OF SUPPORT**

**ATTACHMENT I**  
**UPDATED COST ESTIMATE**

**ATTACHMENT J**

**UPDATED PRELIMINARY ENGINEERING REPORT**

**ATTACHMENT K**  
**UPDATED APPLICATION PAGES**

**Application  
for a  
PUBLIC FACILITY**

**Idaho Community Development Block Grant**

**By the  
City of Emmett**



March 5, 2010  
William Butticci  
Mayor

*Prepared by:*

*Shawn Charters Consulting* 202 W. Main Street, Emmett, ID 83617 (208) 741-1113

#### IV. ICDBG Application Information Form

Applicant: City of Emmett Chief Elected Official: William Butticci  
Address: 501 E. Main Street, Emmett, ID 83617 Phone: 365-6050

Sub recipient (if applicable): NA Chief Elected Official: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Application Prepared by Shawn Charters Phone: 741-1113

Address: 124 W. Main Street, Emmett, ID 83617

Architect/Engineer/Planner John Blom, Holladay Engineering Phone: 642-3304

Address: 32 N. Main Street, Payette, ID 83661

#### NATIONAL OBJECTIVE (MARK ONE)

☒ LMI Area    ☐ LMI Clientele    ☐ Imminent Threat  
☐ LMI Jobs    ☐ Slum & Blight

#### PROJECT TYPE (MARK ONE)

☒ Public Facility/ Housing    ☐ Community Center  
☐ Economic Development    ☐ Senior Center

#### PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO BENEFIT: 5,981 (2004 Update) TOTAL # LMI TO BENEFIT: 3,815

% LMI TO BENEFIT: 63.8 %    % MINORITY POPULATION: 14.3 %

**PROJECT DESCRIPTION:** This application is for a \$500,000 ICDBG grant to correct deficiencies in the water system by installing a greensand filter, constructing a low-pressure transmission line, construction of a 3,000 – 4,000 gpm water booster station, construct a 1.5 mg water storage tank, add standby power generators, convert the chlorine gas equipment at Well 8 and Well 6 to on-site liquid sodium hypochlorite treatment and construct a booster station to raise local system pressure for the City of Emmett.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX ***
ICDBG	500,000				
Local Cash					
Local Loan*	2,777,000			8/4/09	J
Local In-Kind**				3/10	
USDA RD Grant	1,173,000				
EDA Grant					
State Grant					
Foundation Grant					
Private Investment					
Other (identify)					
<b>TOTAL PROJECT FINANCING</b>	4,450,000				

\* Identify Loan Source(s) Bond Date Bond or Necessary and Ordinary Passed August 4, 2009

\*\*Describe In-Kind match by type (i.e. materials, labor, waived fees, land value) and amount.

\*\*\*Identify which appendix corresponding documentation is in. Documentation should be a letter from the appropriate source.

## **V. Economic Advisory Council Page:**

The City of Emmett has completed their multi-million dollar sewer treatment plant upgrade project. This project has taken much time and resources from the City. Now the City is faced with a major Water Quality issue. The City has hired Holladay Engineering to conduct a Water Quality Study which is included in **Appendix F**. The results of the study demonstrated that drinking water supplied from three groundwater wells (Wells 6, 8, and 9) for the City of Emmett has odor and color that generates considerable consumer complaints. The drinking water contains:

- Sulfides that are suspected to contribute to hydrogen sulfide odors and black color,
- Sulfates that may potentially revert to sulfides in the water distribution system and create odors,
- Iron and manganese concentrations that may contribute to yellow and black color, and
- High free chlorine levels that imparts chlorine taste.

Hydrogen sulfide odors are very apparent at the well head of Well No.8 and are having an obvious affect on water users. Iron concentrations do not exceed the National Secondary Drinking Water Regulations (secondary standards) of 0.3 mg/l for color control. However, manganese levels slightly exceed the secondary standards (.05 mg/l) for color control in Well No. 8 and significantly exceed the standard in Well No. 9.

The City of Emmett discontinues use of Well No. 8 during low demand periods to minimize complaints to the City. The City is regularly reimbursing users for clothing that have been stained by the City water. In addition, the City has an extensive flushing protocol throughout the year to try and minimize the effects of odor and staining on users.

This project will directly impact the entire population of the City of Emmett which is comprised of 63.8% low and moderate income individuals. Many of the residents are on a fixed income and cannot afford to fully fund the entire \$2,777,000 needed to fix the water quality problems. Currently the City is getting barraged with angry residents demanding the City pay for damages to the laundry and household appliances. If the project is not completed the City will continue to provide dirty and smelly water which may result in health and safety violations and is certainly an impediment to attracting new businesses.

## VIII. A. General Project Description:

Drinking water supplied from three groundwater wells (Wells 6, 8, and 9) for the City of Emmett has odor and color that generates considerable consumer complaints. The drinking water contains:

- Sulfides that are suspected to contribute to hydrogen sulfide odors and black color,
- Sulfates that may potentially revert to sulfides in the water distribution system and create odors,
- Iron and manganese concentrations that may contribute to yellow and black color, and
- High free chlorine levels that imparts chlorine taste.

Hydrogen sulfide odors are very apparent at the well head of Well No.8 and are having an obvious affect on water users. Iron concentrations do not exceed the National Secondary Drinking Water Regulations (secondary standards) of 0.3 mg/l for color control. However, manganese levels slightly exceed the secondary standards (.05 mg/l) for color control in Well No. 8 and significantly exceed the standard in Well No. 9. The following tables show the water testing results.

Table No. 1 Well 8 Water Quality						
Date	Total Iron	Dissolved Iron	Total Manganese	Dissolved Manganese	Sulfate	Sulfide
7/23/2007	0.08	<0.05	0.06	0.06	3	1.75
(dup) 7/23/2007	0.24	0.11	0.06	0.06	4	1.5
8/22/2007	<0.05	<0.05	0.05	0.05	3	1.5
(dup) 8/22/2007	<0.05	<0.05	0.06	0.05	3	1.5
1/10/2008	0.09	<0.05	<0.05	<0.05	3	0.25
7/25/2008	<0.05	<0.05	0.09	0.09	5	2.25

Table No. 2 Well 9 Water Quality						
Date	Total Iron	Dissolved Iron	Total Manganese	Dissolved Manganese	Sulfate	Sulfide
7/23/2007	0.06	0.12	0.2	0.2	24	<0.05
8/22/2007	<0.05	0.14	0.18	0.21	24	<0.05
1/10/2008	<0.05	0.09	0.19	0.2	23	<0.05

## **Updated Scope Of Work**

Keller & Associates have prepared an updated preliminary engineering report for the City's Water System Improvement Project which has been submitted to DEQ for review. The recommended project is as follows:

1. Construction of a green sand filter for the removal of H<sub>2</sub>S Gas, Iron, & Manganese secondary contaminants through a water treatment facility capable of treating 3,000 GPM at the Well 8 site.
2. Construction of a low-pressure transmission line that convey water from Well 9 to the water treatment facility at Well 8 site.
3. Construction of a 3,000-4,000 GPM water booster station that will replace the water supply capacity of Wells 8 & 9 with standby power generation.
4. Construction of a 1.5 MG water storage tank that will also function as a backwash source for the treatment facility.
5. Add standby power generators at the Well 6 site and the E. Locust Booster Station site.
6. Conversion of chlorine gas equipment at Well 8 and Well 6 sites to on-site liquid sodium hypochlorite treatment.
7. Construct a water booster station to raise local system pressures in the southeast portion of the City.

This project will directly impact the entire population of the City of Emmett which is comprised of 61% low and moderate income individuals. Many residents are on a fixed income and cannot afford to fund the entire \$4,450,000 needed to fix the water quality and storage problems. Currently, the City is getting barraged with angry residents demanding the City pay for damages to their laundry and household appliances. If the project is not completed the City will continue to have inadequate water storage and to provide dirty and smelly water which may result in health and safety violations.

B. **Project Property & Permits:** Answer the following questions and attach documentation.

1. Has any property and easements been purchased for this project? ☐ Yes ☒ No  
If yes, does the applicant have title to the property? ☐ Yes ☐ No  
Provide copy of deed in Appendix.
2. Will any property be needed for this project? ☐ Yes ☒ No  
Status of the purchase: \_\_\_\_\_  
Estimated date of final purchase: \_\_\_\_\_  
What funds will be used to make purchase? \_\_\_\_\_
3. Will any easements/or rights-of-way be needed for this project? ☐ Yes ☒ No  
Status of the purchase: \_\_\_\_\_  
Estimated date of final purchase: \_\_\_\_\_  
What funds will be used to make purchase? \_\_\_\_\_
4. Is anyone living on the land or in the structures at the proposed site? ☐ Yes ☒ No
5. Is any business being conducted on the land or in the structures at the proposed site? ☐ Yes ☒ No
6. Are there any businesses, individuals, or farms being displaced as a result of this project?  
☐ Yes ☒ No
7. Are there permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permit, air quality permit, etc? ☒ Yes ☐ No  
  
Status of the permits (include plan for securing permits and estimation of issue completion date): Engineering plans were submitted to DEQ March 1, 2010 to allow for construction to begin August 2010.
8. Describe the ownership or lease arrangements for the property involved in the project. All  
construction is within the Public Right of Way

**IX. Budget Narrative:** Describe the source and status of all funding for the project according to the instructions in Part A of this Chapter.

The Project Engineer, Keller & Associates have prepared the following cost estimates for the proposed project. It is planned that if ICDBG funds are awarded, those will be used to pay the engineering costs. The USDA Loan and Grant dollars will be dedicated to construction and interim financing therefore eliminating the need to factor Davis Bacon wage rates into the budget. The Engineering report also provides costs estimates reflecting Davis Bacon wage if in the future the funding scenario changes requiring compliance with Davis Bacon.

Government: USDA Rural Development will be providing \$1,173,000 in grant funds towards this project.

Local: The City of Emmett passed a \$2,777,000 bond in August 2009. USDA Rural Development will purchase the bond and provide a loan in the amount of \$2,777,000 for completion of this project.

The project budget costs are as follows:

<b>CITY OF EMMETT 2010 WATER QUALITY PROJECT CONSTRUCTION COST ESTIMATE</b>	
<b>Items</b>	<b>Total Costs</b>
Construction	\$ 3,487,000
Contingency (10%)	\$ 349,000
Engineering	\$ 523,500
Environmental and Grant Administration	\$ 40,000
Interim Financing	\$ 50,500
<b>Total Funds</b>	<b>\$4,450,000</b>

A detailed cost estimate prepared and stamped by the project engineer is attached.

**X. Idaho Community Development Block Grant Budget Form**

(Use only line items on pages V-7 &amp; V-8)

**Applicant or Grantee:** City of Emmett**Project Name:** Water Improvement Project

LINE ITEMS	CDBG	USDA Loan	City In-Kind	USDA Grant	State	Private Cash	Private In-Kind	Total
Administrative**	40,000							40,000
Design Professional	460,000	63,500						523,500
Planning								
Construction		2,663,000		1,173,000				3,836,000
Legal & Audit		10,000						10,000
Interim Financing		40,500						40,500
<b>TOTAL COSTS**</b>	<b>500,000</b>	<b>2,777,000</b>		<b>1,173,000</b>				<b>4,450,000</b>

\*Identify funding source

\*\*Administrative expenses and project planning design costs, when totaled, shall not exceed 10 percent of the total I

## **XI. Detailed Cost Analysis**

1. Have preliminary plans and specs been submitted to regulatory agencies for review?  
☒ Yes ☐ No  
If yes, list date submitted: 3/1/10  
If no, list expected date to be submitted: \_\_\_\_\_
2. Has final design (for bidding) begun? ☐ Yes ☒ No  
If yes, % complete: \_\_\_\_\_ %  
If no, what is expected start date: April 2010
3. Will project include bid alternatives to meet project budget if necessary?  
☒ Yes ☐ No
4. Are Davis Bacon wage rates applicable to the project? ☐ Yes ☒ No  
If yes, are they included in the project costs? ☐ Yes ☐ No
5. Have known environmental measures been included in project costs? (ex: dust mitigation, archaeological survey, storm water drainage, wetland mitigation etc.)  
☒ Yes ☐ No
6. List the last date the owner and design professional discussed project design and details.  
Date: 3/1/10
7. Design Professional Cost Estimate may be found in **Appendix G**.

## XII. Project Schedule

<b>Project Activity</b>	<b>Date (to be) Completed</b>	<b>Documentation in Appendix</b>
Design Professional Contract Executed	<b>January 2010</b>	<b>B</b>
Grant Administration Contract Executed	<b>May 2010</b>	<b>B</b>
Environmental Release	<b>April 2010</b>	
Bid Document Approval	<b>July 2010</b>	
Bid Opening	<b>August 2010</b>	
Construction Contract Executed	<b>August 2010</b>	
Start Construction	<b>September 2010</b>	
Construction 50% Complete	<b>November 2010</b>	
Second Public Hearing	<b>November 2010</b>	
Construction 100% Complete	<b>February 2011</b>	
Update Fair Housing Plan	<b>December 2010</b>	
Update 504 Review and Transition Plan	<b>December 2010</b>	
Certificate of Substantial Completion	<b>March 2011</b>	
Final Closeout	<b>April 2011</b>	

<b>Name of Professional and Agency Contacts</b>	<b>Firm/Agency</b>	<b>Phone with extension</b>
Examples:		
Design Professional	<b>Justin Walker, Keller &amp; Associates</b>	<b>288-1992</b>
Funding Agency	<b>Sharon Deal, IDOC</b>	<b>334-2470</b>
Funding Agency	<b>Heath Price, USDA RD</b>	<b>454-8691</b>
Environmental Officer	<b>Shawn Charters Consulting</b>	<b>731-1113</b>
Permits	<b>Larry Rupp, Keller &amp; Associates</b>	<b>288-1992</b>
Mayor	<b>William Buttici, City of Emmett</b>	<b>365-6050</b>
Public Works Director	<b>Bruce Evans, City of Emmett</b>	<b>365-6050</b>
Grant Writer/Administrator	<b>Shawn Charters</b>	<b>741-1113</b>
Bond Counsel	<b>Mike Moore, Moore, Smith &amp; Buxton &amp; Turcke</b>	<b>331-1800</b>
City Clerk	<b>Marge Lawrence</b>	<b>365-6050</b>

## **XVIII. ICDBG Environmental Scoping - Field Notes Checklist**

Applicant City of Emmett Sub-Recipient \_\_\_\_\_

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

### **1. Limitations on Activities**

Is the Grantee planning or in the process of acquiring property for this proposed project? \_\_\_\_ Yes X No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

### **2. Historic Preservation**

Has the SHPO or THPO been notified of the project? \_\_\_\_ Yes X No

Have tribes with possible cultural and religious sites been notified of the project? X Yes X No

### **3. Floodplain Management**

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site [www.store.msc.fema.gov](http://www.store.msc.fema.gov) \_\_\_\_ Yes X No \_\_\_\_ Not Sure

If yes what is the floodplain map number? \_\_\_\_\_

If , the project is located in a floodway or floodplain is the community where the project is taking place a participant in the National Flood Insurance Program. Check Web site [www.idwr.idaho.gov/water/flood](http://www.idwr.idaho.gov/water/flood) \_\_\_\_ Yes \_\_\_\_ No

### **4. Wetland Protection**

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? \_\_\_\_ Yes X No

If yes, has the Army Corps of Engineers (Corps) been notified? \_\_\_\_ Yes \_\_\_\_ No

Has the Corps indicated what permit level will be required? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ N/A

### **5. Sole Source Aquifers (Clean Water Act)**

Is the proposed project located over an EPA designated aquifer area? \_\_\_\_ Yes X No  
(check website [www.epa.gov/safewater/ssanp.html](http://www.epa.gov/safewater/ssanp.html))

Is it known at this time if construction will disturb more than one acre of land? \_\_\_\_ Yes X No

If yes, has a general permit for storm water discharges from construction sites been applied for from the EPA? \_\_\_\_ Yes \_\_\_\_ No

### **6. Endangered Species Act**

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project? \_\_\_\_ Yes X No

### **7. Wild and Scenic Rivers Act**

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site [www.nps.gov/rivers/](http://www.nps.gov/rivers/) \_\_\_\_ Yes X No

### **8. Clean Air Act**

Is the project located in a designated non-attainment area for criteria air pollutants? \_\_\_\_ Yes X No

For building demolition or improvements has an asbestos analysis been planned for or conducted?  
\_\_\_\_ Yes \_\_\_\_ No X N/A

For housing rehabilitation has a lead based paint assessment been planned for or conducted?  
\_\_\_\_ Yes \_\_\_\_ No X N/A

### **9. Farmland Protection Policy Act**

Is the project located on a site currently zoned as residential, commercial, and/or industrial ?  
X Yes \_\_\_\_ No

Is the project area currently being utilized for farm or agricultural purposes ? \_\_\_\_ Yes X No

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified about the project? \_\_\_\_ Yes \_\_\_\_ No

### **10. Environmental Justice**

Does project have a disproportionate environmental impact on low income or minority populations?  
\_\_\_\_ Yes X No

### **11. Noise Abatement and Control**

Is the project new construction or rehabilitation of noise sensitive use ( i.e. housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?  
\_\_\_\_ Yes X No

If yes is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad. \_\_\_\_ Yes \_\_\_\_ No

## 12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ☒ Yes ☐ No

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? ☐ Yes ☒ No

If yes, have you been able to identify what the container is holding and the container's size?  
☐ Yes ☐ No

## 13. Toxic Chemicals and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? ☐ Yes ☒ No

If yes, explain \_\_\_\_\_  
\_\_\_\_\_

During the visual inspection of the site is there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.

☐ Yes ☒ No

If yes, explain \_\_\_\_\_  
\_\_\_\_\_

At this time is the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc.? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

## 14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? ☐ Yes ☒ No

Does the project involve acquisition of land or construction/rehabilitation of building or infrastructure in an airport runway clear zone or protection zone? ☐ Yes ☒ No

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? ☐ Yes ☐ No

## 15. Energy Efficient Designs

For building construction has the owner investigated possible incentives from power providers, such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building?

☒ Yes ☐ No

## 16. Sediment Control (Clean Water Act)

Will the construction project require storm and surface water discharge from the construction site?

☒ Yes ☐ No

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)?

☐ Yes ☒ No

### 17. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? \_\_\_ Yes X No

If yes, are there any identified concerns or recommended mitigation measures? \_\_\_ Yes \_\_\_ No

List if known - \_\_\_\_\_

### 18. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

- X Idaho State Historic Preservation Officer
- X Tribal Historic Preservation Officer or Tribal Office
- X Idaho Department of Water Resources – Local Regional Office
- X Army Corps of Engineers (if wetlands are applicable)
- X U.S. Fish and Wildlife
- \_\_\_ NOAA Fisheries (if salmon and/or steelhead are applicable)
- X Idaho Fish and Game
- \_\_\_ USDA Natural Resource Conservation Service (if farmlands are applicable)
- X Idaho Department of Environmental Quality
- X Local Government – Planning Department
- \_\_\_ Others \_\_\_\_\_

Letters to the above checked agencies were mailed out February 2010. No adverse impact is anticipated.

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Shawn Charters, Grant Administrator  
Completed By

March 3, 2010  
Date

## **XV. Review and Ranking Narrative:**

### **Part B: Forms**

#### **I. Program Impact**

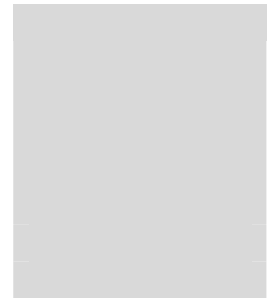
A-D is based upon information provided in Chapter 5. (No action required) Staff will calculate the points.

#### **E. Eligible Activity Priority Ranking Sheet**

Fill in the percentage of the project's budget that will be spent on the following activities. The Total Points Awarded column will be completed by department staff.

Eligible Activity	Points Possible	Percentage of ICDBG Budget Spent on Activity	Staff Points Awarded
Acquisition of Real Property	100		
Acquisition of Real Property for Housing Projects	50		
Public Facilities and Improvements-Health and Safety Related	100		
Public Facilities and Improvements-Housing Related	75		
Public Facilities and Improvements-Social Service Related	50		
Engineering-Architectural	100	92%	
Code Enforcement	50		
Clearance and Demolition	10		
Removal of Architectural Barriers	50		
Rental Income Payments	0		
Disposition of Property	10		
Public Services	0		
Completion of Urban Renewal Projects	0		
Relocation Payments	25		
Planning Activities	0		
Administration Activities	100	8%	
Grants to Nonprofit Community	0		

Organizations	
Grants to Nonprofit	75
Community	
Organizations for	
Housing Projects	
Energy Planning	0
Housing Rehabilitation	75
Total Points Awarded to Project	



#### **A. IMPACT:**

This project will directly impact the entire population of the City of Emmett which is comprised of 63% low and moderate income individuals. Many of the residents are on a fixed income and cannot afford to fully fund the entire \$4,450,000 needed to fix the water quality problems. Currently the City is getting barraged with angry residents demanding the City pay for damages to the laundry and household appliances. If the project is not completed the City will be continue to provide dirty and smelly water which may result in health and safety violations.

### **III. Project Categories**

#### **A. Planning, previous actions, and schedule.**

##### **1. Design Professional Documentation in Appendix B**

In 1999 the City of Emmett solicited RFP's for Engineering Services for Improvements to the City's Water and Wastewater Facilities. In November, 2009 the City decided it was time update the RFP process. Proposals were solicited and 26 firms responded to the request. Interviews were conducted November 17, 2009. Rating and Ranking sheets were completed by all seven member of the City Council and are were tabulated. Based on the rating and ranking sheets, Keller & Associates Engineering was chosen as the project engineer. They were tasked comparing Holladay Engineerings recommended solution with an alternative solution. A updated Preliminary Engineering report was completed and the City chose the treatment recommended in this application. The RFP for Engineering services is documented in **Appendix B**.

##### **2. Grant Administration Documentation in Appendix B**

The City of Emmett has hired Shawn Charters to provide grant writing and grant administration services. Shawn has been a certified Block Grant Administrator for over 20 years and has successfully administered the last two ICDBG grants for the City. RFP's for Grant Administration Services were sent out to Certified Grant Administrators and proposals evaluated. Documentation of procurement is located in **Appendix B**.